

# Information for Participants

## 1. Doors open

8:00 AM

## 2. Registration Desk

Hours: 7<sup>th</sup> November (Mon.) 9:30-18:00 (1F Entrance Hall)

8<sup>th</sup> November (Tue.) 8:30-17:00 (2F Entrance Hall)

9<sup>th</sup> November (Wed.) 8:30-17:00 (2F Entrance Hall)

10<sup>th</sup> November (Thu.) 8:30-16:00 (2F Entrance Hall)

## 3. Registration Procedures

### (1) For Early Registration

Please visit the Registration Desk. Program book and conference badge will be provided.

### (2) For On-site Registration

Please visit the on-site registration desk with completed application form and fee (JPY) to receive conference badge and a program book.

	Registration Fee	
	Early Bird	On-site
JSSX member / Support-member	JPY15,000	JPY17,000
Non-member	JPY24,000	JPY27,000
JSSX member (Graduate Student)	JPY6,000	JPY8,000
JSSX member (Undergraduate Student)	Free of Charge	Free of Charge
Non-member (Student)	JPY24,000	JPY27,000
Sponsorship-member	JPY15,000	JPY27,000

\*The program book is included in the registration fee.

\*You may get an additional program book on-site for JPY 1,000.

\*Student ID must be shown when students register at the on-site registration desk.

\*For support member registration, the fee will be the same as members up to one support member per participant. The second support member and thereafter will be charged the non-member fee.

### (3) Lanyards and Conference Badge holders

Lanyards and Conference Badge holders will be provided at the registration desk.

### (4) Abstracts book(let)

Available to purchase with JPY 3,000 at the registration desk. (150 copies only)

#### 4. Welcome party

Date and Time: 7<sup>th</sup> November (Mon.) 19:15-21:15

Venue: "Ballroom" Yokohama Grand InterContinental Hotel 3F

1-1-1, Minato Mirai, Nishi-ku, Yokohama 220-0012, Japan TEL.+81-45-223-2277

Participation Fee: Free

\*Anyone who participates in the annual meeting can participate (no application required).

\*Please make sure to bring the name card.

#### 5. Banquet

Date and Time: 9<sup>th</sup> November (Wed.) 18:30-20:30

Venue: Charter cruise ship "MarineRouge"

Boarding location: Pukarisanbashi (Minato Mirai Pier)

1-1-1, Minato Mirai, Nishi-ku, Yokohama 220-0012, Japan TEL.+81-45-223-2121

Capacity: 200 people

Banquet Fee: JSSX member, Non-member, Early Bird JPY10,000, On-site JPY12,000

Student, Early Bird JPY5,000, On-site JPY6,000

\*Applications on the day will be accepted only if the number of early registrations is less than the capacity.

\*If you applied in advance, please make sure to bring the name card with banquet seal.

#### 6. Mixer

\*Students only (members or non-members)

Date and time: 9<sup>th</sup> November (Wed.) 18:00-20:00

Venue: "Bay Bridge Cafeteria", PACIFICO Yokohama Conference Center 6F

Capacity: 200 people

Registration Fee: JPY 4,000 (early bird and on-site)

\*Applications on the day will be accepted only if the number of applications in advance is less than the capacity.

\*If you applied in advance, please make sure to bring the name card with banquet seal.

#### 7. Cloakroom

Hours: 7<sup>th</sup> November (Mon.) 9:30-19:00 (1F Entrance Hall)

8<sup>th</sup> November (Tue.) 8:30-19:00 (2F Entrance Hall)

9<sup>th</sup> November (Wed.) 8:30-18:00 (2F Entrance Hall)

10<sup>th</sup> November (Thu.) 8:30-17:30 (2F Entrance Hall)

\*Please store your belongings in each venue while attending the Welcome Party/ Banquet/ Mixer.

#### 8. Luncheon Seminars

We have prepared sponsored luncheon seminars for 3 days.

Hours: 8<sup>th</sup> November (Tue.) 12:15-13:15

9<sup>th</sup> November (Wed.) 11:45-12:45

10<sup>th</sup> November (Thu.) 11:45-12:45

Numbered-ticket issuing time: 8:30 AM on the seminar day.

Numbered-ticket issuing place: Sponsored luncheon number ticketing desk on the 3<sup>rd</sup> flooroyer.

\*Numbered tickets will be issued at one ticket per participant. As there are limited numbers of tickets, we ask for your understanding in advance.

\*Please cooperate in reading the barcode on the name card when you receive the numbered ticket. We will provide the participants' names, affiliations, and email addresses to the co-sponsoring companies.

\*Numbered tickets will expire after the session start.

## **9. Exhibition**

Hours: 8<sup>th</sup> November (Tue.) 9:00-18:45

9<sup>th</sup> November (Wed.) 9:00-17:00

10<sup>th</sup> November (Thu.) 9:00-16:45

Venue: PACIFICO Yokohama, Conference Center 3F Room 301+302

\*A stamp rally will be held. Details of the plan will be announced separately.

## **10. Rapid Fire Talk**

Hour: 9<sup>th</sup> November (Wed.) 13:00-16:00

Venue: PACIFICO Yokohama, Conference Center 3F Foyer

## **11. Announcement Service in the Meeting Rooms**

(1) There is no Announcement service in the meeting rooms.

(2) Please feel free to use the information board in the 2<sup>nd</sup> floor Entrance Hall.

## **12. Important Notes**

(1) Please wear your name card at all times while attending.

(2) The latest data and information will be disclosed in the course of the meeting. Due to the nature of the meeting and for intellectual property rights protection purposes, taking pictures, recording videos and using voice recorders are not allowed during any session.

(3) Mobile phones must be in silent mode or turn off in the meeting rooms.

## **13. Smoking**

Please use the designated smoking areas on the 1<sup>st</sup> and 3<sup>rd</sup> floor .

## **14. Prevention points of COVID-19**

(1) If you don't feel good on the day of the event, please refrain from visiting.

(2) Please check the body temperature at the time of your visit and disinfect your hands frequently.

(3) Please wear a mask at all times unless there is a special reason.

(4) Please refrain from removing the mask for a long time in the lunch and the dinner time.